ALFRISTON PARISH COUNCIL

[www.alfristonparishcouncil.org.uk](http://www.alfristonparishcouncil.org.uk)

**CLERK TO THE COUNCIL** 11 Highfield Road

Victoria Rutt Horam

 East Sussex

TN21 0ED

Tel: 01323 870212

E-mail: alfristonpc01@btconnect.com 26th May 2018

**Minutes of the Annual General Meeting of Alfriston Parish Council (APC)**

**held in the Alfriston War Memorial Hall on Monday 21st May 15, 2018 2018**

**Present:**

Cllr. N. Beechey Cllr. R. Savage

 Cllr. J. Watkins Cllr. C. Adcock

Cllr. K. Halliday Cllr. V. Cooper

Cllr. N. White

 **In attendance:**

Victoria Rutt - Parish Clerk

 Approximately 22 members of the public

1. **Chairman’s welcome**

Cllr Beechey welcomed those to the meeting.

1. **Public Questions**

 No public questions.

1. **Election of Chairman**

Cllr. Savage proposed and Cllr. Adcock seconded a motion to elect Cllr. Watkins as Chairman. Cllr Cooper proposed Cllr Beechey. Councillors resolved that Cllr. Watkins is Chair of Alfriston Parish Council.

1. **Declaration of Acceptance of Office by newly appointed Chair**

 Cllr. Watkins duly signed the Declaration of Acceptance of Office

1. **Election of Vice Chairman**

Cllr. Adcock proposed and Cllr. Savage seconded a motion to elect Cllr. White as Vice Chairman. Cllr. Halliday proposed and Cllr Cooper seconded a motion to elect Cllr Beechey as Vice Chairman. As it was a tie vote, the casting vote was down to the Chair, who voted for Cllr White. Councillors resolved that Cllr. White is Vice Chairman of Alfriston Parish Council.

1. **Declaration of Acceptance of Office by newly appointed Vice Chairman**

Cllr. White duly signed the Declaration of Acceptance of Office

1. **Apologies for Absence**

 No apologies.

1. **Written undertakings to observe Code of Conduct**

 Written undertakings to observe Code of Conduct duly signed, were handed to the Clerk.

1. **Register of Members’ Interests**

 Register of Members’ interests duly signed, were handed to the Clerk.

1. **Consider allocation of Portfolios**
	1. Allotments - Cllr Cooper
	2. Car Parks and Public Transport - Cllr Savage
	3. Highways and Twittens - Cllr Halliday
	4. Planning - Cllr Adcock
	5. Rights of Way and Countryside - Cllr White
	6. Strategic Planning - Cllr White
	7. The Tye & Recreation Ground - Cllr Beechey
2. **Consider membership of Committees**
	1. Finance (4 members) - Cllr’s Cooper, Watkins, White and Savage.
	2. Planning (4 members) - Cllr’s Adcock, Beechey, Halliday, Watkins and White.
3. **Appointment of representatives to outside bodies**
	1. Wealden District Association of Local Councillors (1 Councillor) - Cllr White
	2. Sussex Association of Local Councils (1 Councillor for October AGM) - Cllr Adcock
	3. Alfriston and Cuckmere Connect (1 representative) - Cllr White
	4. Cuckmere Community Bus (1 representative) - Rod Young
	5. Cuckmere Flood Forum (1 representative) - John Hurwood
	6. Lorry Watch (1 representative) - June Goodfield
	7. Tree Warden (1 representative) - Daniel Larkin
	8. Village Hall Committee (1 representative) - Cllr Beechey
	9. Alfriston & Cuckmere Valley Community First Responders - Cllr Watkins
	10. Alfriston Emergency Group - Mr Vernon Reynolds
	11. Neighbourhood Watch - Mr Nick Cattell
	12. St Andrews - Ms Diana Monteath-Wilson
	13. Clergy House - Mrs Sylvia Daw

Signed:  Victoria Rutt – Clerk and RFO