ALFRISTON PARISH COUNCIL

CLERK TO THE COUNCIL Mrs Suzanna Dry

Telephone – 07936 904 743 Email – <u>clerk@alfristonparishcouncil.org.uk</u> Alfriston War Memorial Hall, Old School House, The Tye, Alfriston, East Sussex, BN26 5TL

3rd October 2024

All members of the Parish Council are summoned to a **Finance** meeting of Alfriston Parish Council to be held in the Alfriston War Memorial Hall on **Monday 14TH October 2024** commencing at 7.30pm.

Please note that a digital sound recording is made of all meetings of Alfriston Parish Council including Public Questions sessions. The recording is not for publication and is only used to aid accurate minute taking.

S.C. Dry

Mrs Suzanna Dry - Clerk to the Council

110. Chairman's Welcome

111. Public Questions – relating to items on the agenda.

112. Apologies for absence

113. Declaration of interest

114. Minutes

To agree as a true record the minutes of the APC Finance Meeting held on 10th June 2024.

115. Finance

- 115.1 To confirm sight and approval of Quarter 2 Audit (Appendix A)
- 115.2 To confirm sight and approval of Quarter 2 VAT Return (Appendix B)
- 115.2 Expenditure against Budget for Qtr 2 (Appendix C)
- 115.3 Forecast for Qtrs 3 & 4 (Appendix C)
- 114.5 To discuss the Proposed Budget for 2025-26

116. Date of next meeting - Monday 21st October 2024 in the AWMH at 19:15.

Alfriston Parish Council Quarterly Bank Reconciliation

Quarter 2 = 1st July -30th Sept. 2024

Prepared by Suzanna Dry, Clerk and Responsible Financial Officer

Balance per bank statements as at 30th September 2024	
Santander Savings Account number 53120866 Santander Current account number 53120183 Less: unpresented cheques at 31st June 2024 Net balances as at 30th September 2024	74,494,47 1,737,58 0 76,232,0 5
The net balances reconcile to the Cash Book for the the year, as follows:	
Cash Book (Ledger)	

Opening Balance 31st June 2024 Savings	
Opening Balance 31st June 2024 Current	57,427.26
Add: Receipts in the guarter + VAT	3,170.78
	29,650.20
Less: Payments in the quarter + VAT	14,016.19

Closing balance per cash book as at 30th Sept. 2024

On date

Receipts

Payments

1.10.24

50.33	
561.46	
20	_
46.06	
78.00	
59.99	
170.00	
140.00]
115.00	
41.36	
28368.00	
29650.20	TOTAL

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Business Accou

Santander

ALFRISTON PARISH COUNCIL ALFRISTON WAR MEMORIAL HALL THE TYE ALFRISTON POLEGATE UNITED KINGDOM

BN26 5TL

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Your account summary for

3 July 2024 to 2 August 2024

Account name: ALFRISTON PARISH COUNCIL Account number: 53120183 Sort Code: 090128 BIC: ABBYGB2LXXX IBAN: GB53ABBY09012853120183 Statement number: 008/2024

Balance brought forward from 2nd July statement

£2,670,32
£8,000.00
-£6,915.02
£3,755.30

Credit interest rate: No credit interest is paid on this account.

Santander Business Bank Operati Sunderl SR43 4

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News and information

From 4 July 2024 we'll no longer be of the Standards of Lending Practic regulated by the Lending Standards Board (LSB)

Membership of the LSB is voluntary for banking and lending industry.

Our withdrawal won't impact the level of consumer protection we provide to you there are no changes to how you use of manage your accounts.

Beyond banking

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Page 1 of 3

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We continue important information on the back of this page.

Please keep this statement if you need it in future. To query any item contact the office shown above. VAT Registrati number 466 2647 24

Continued on revers

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Account Name: ALFRISTON PARISH COUNCIL Account number: 53120183 (Sort Code 090128) Statement number: 008/2024 Page number: 3 of 3

	Date	Description	Credits	Debits	Ba
		Previous statement balance			2.6
	3rd Jul	BILL PAYMENT VIA FASTER PAYMENT TO AWMH REFERENCE			2.0
• e		P21.PARISH COUNCIL, MANDATE NO 140		72.00	2,5
•	5th Jul	DIRECT DEBIT PAYMENT TO NEST REF IT000001897868, MANDATE NO 0013		152.86	
1	5th Jul	BILL PAYMENT VIA FASTER PAYMENT TO VIKING OFFICE		102.00	~
		UK REFERENCE 2192825, MANDATE NO 227		59.86	2,38
2	9th Jul	TRANSFER FROM ALFRISTON PARISH COUNCIL	4.000.00	00.00	6,38
2	13th Jul	CARD PAYMENT TO HPI INSTANT INK UK ON 13-07-2024		11.99	6,37
2	16th Jul	DIRECT DEBIT PAYMENT TO CASTLE WATER LTD REF		11.00 /	0,07
>		564873, MANDATE NO 0025		122.72	
+	16th Jul	BILL PAYMENT VIA FASTER PAYMENT TO MRS SUZANNA		ILC.ILY	
		DRY REFERENCE SALARY, MANDATE NO 0203		1,778.40	
5	16th Jul	BILL PAYMENT VIA FASTER PAYMENT TO MR T D MAHON			
		REFERENCE ALFRISTON PC , MANDATE NO 184		1.365.00	
5	16th Jul	BILL PAYMENT TO BARCOMBE LANDSCA REFERENCE			
		ALFRISTON PC 5590		1,152.00	1,95
	24th Jul	BILL PAYMENT VIA FASTER PAYMENT TO MEON LTD			
		REFERENCE LM111799, MANDATE NO 229		420.98	
7	24th Jul	CARD PAYMENT TO Microsoft*Microsoft 36 ON		420.00 #	
		24-07-2024		59.99	1,47
10	25th Jul	BILL PAYMENT VIA FASTER PAYMENT TO WEALDEN DC		00.00 1	1.47
		REFERENCE 70065735, MANDATE NO 230		660.00 V	
	25th Jul	BILL PAYMENT VIA FASTER PAYMENT TO HMRC			
		CUMBERNAULD REFERENCE 334PM00126210 - MANDATE NO			
		159		318.07	
	25th Jul	BILL PAYMENT VIA FASTER PAYMENT TO EDF ENERGY		1	
		CUSTO REFERENCE 5583200000, MANDATE NO 217	C	313.08	
	25th Jul	TRANSFER FROM ALFRISTON PARISH COUNCIL	4,000.00		
100000000000000000000000000000000000000	25th Jul	CARD PAYMENT TO TRAVIS PERKINS ON 24-07-2024		239.88	3.943
	28th Jul	CHARGES FROM 2024-06-09 TO 2024-07-08		20.00	3,923
	30th Jul	DIRECT DEBIT PAYMENT TO NEST REF IT000001897868,		20.00	0,02
		MANDATE NO 0013		152.88	
	30th Jul	DIRECT DEBIT PAYMENT TO 02 REF 05813169/001.		102.00	
		MANDATE NO 0021		15.31	3,758

Business Account



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Account Name: ALFRISTON PARISH COUNCIL Account number: 53120183 (Sort Code 090128) Statement number: 009/2024 Page number: 3 of 3

Dat	e	Description	Credits	Debits	Balance
		Previous statement balance		Dapito	3,755.30
6th	Aug	FASTER PAYMENTS RECEIPT REF.Nichols2A FROM		/	0,700.00
-		NICHOLS L B	20.00		3,775.30
7th	Aug	BILL PAYMENT VIA FASTER PAYMENT TO BIFFA			0,110.00
		REFERENCE 319C32473 , MANDATE NO 232		158.59 🗸	/
7th	Aug	BILL PAYMENT VIA FASTER PAYMENT TO PLAYSAFETY LTD		100.00	
		REFERENCE 81653, MANDATE NO 231 CROCKA		108.00 🗸	
7th	Aug	BILL PAYMENT VIA FASTER PAYMENT TO LATITUDE			/
		REFERENCE ALFRISTON COUNCIL, MANDATE NO 85		107.85 🖌	
7th	Aug	BILL PAYMENT VIA FASTER PAYMENT TO AWMH REFERENCE			/
		P21.PARISH COUNCIL, MANDATE NO 140		72.00	
7th.	Aug	BILL PAYMENT VIA FASTER PAYMENT TO STREDDER			
		PEARCE REFERENCE GLEBELAND ALFRISTO, MANDATE NO			
		115		50.00	/
7th	th Aug	BILL PAYMENT VIA FASTER PAYMENT TO INTERBIZ			,
		REFERENCE ALFRISTON PC , MANDATE NO 160		24.00	3.254.86
9th J	Aug	BILL PAYMENT VIA FASTER PAYMENT TO PKF LITTLEJOHN			/
		REFERENCE SB20240443, MANDATE NO 233		378.00 V	2,876.86
13th	Aug	BILL PAYMENT VIA FASTER PAYMENT TO SLCC		0.00	2,070.00
		ENTERPRISES REFERENCE BK214833-1 . MANDATE NO 222 (WAT Conference	2	515.60 🗸	
13th	Aug	BILL PAYMENT VIA FASTER PAYMENT TO ALFRISTON	-	010.00	/
		UNITED REFERENCE APCCOFFEEHOUSE, MANDATE NO 235		29.00 V	
13th	Aug	BILL PAYMENT VIA FASTER PAYMENT TO SCOTTISH WATER			
_		B REFERENCE 2792374 / 5587933 , MANDATE NO 234	/	14.05 🗸	
_	Aug	TRANSFER FROM ALFRISTON PARISH COUNCIL	4,000,00		
	Aug	CARD PAYMENT TO HPI INSTANT INK UK ON 13-08-2024		11.99 V	6.306.22
15th	Aug	BILL PAYMENT VIA FASTER PAYMENT TO MRS SUZANNA			
_		DRY REFERENCE SALARY, MANDATE NO 0203		1,778.60	
15th	Aug	BILL PAYMENT VIA FASTER PAYMENT TO HMRC			
		CUMBERNAULD REFERENCE 334PM00126210 , MANDATE NO			/
		0159		317.87 V	
15th	Aug	FASTER PAYMENTS RECEIPT REF.Christmas tree FROM			
_		DAW S & C	78.00		4,287.75
16th	Aug	CARD PAYMENT TO WWW.AMAZON.* 6Y4B29FW5 ON			
		15-08-2024 (Accident Book)		4.85 1	4,282,90
17th	Aug	CARD PAYMENT TO AWS T/A DIGDAT ON 16-08-2024 (A:SEE MAD)		34.26	4.248.64
23rd	Aug	CARD PAYMENT TO Microsoft*Store ON 22-08-2024		59.99	1.210.04
	Aug	CREDIT FROM Microsoft*Microsoft 36 ON 22-08-2024	59.99		4,248.64
28th	Aug	CHARGES FROM 2024-07-09 TO 2024-08-08		20.00	4,228.64
29th	Aug	DIRECT DEBIT PAYMENT TO O2 REF 05813169/001.			4,220.04

View transactions

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Current balance	≎: £1,634.70	Balance Incl. pending: £1,634.70	Interes	st rate: 0.00 %	
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Capital repayment: Tansactions -4 transactions Date	Description BILL PAYMENT VI INTERBIZ REFER MANDATE NO 160 BILL PAYMENT VI	A FASTER PAYMENT TO ENCE ALFRISTON PC , A FASTER PAYMENT TO BIFFA	Money in	Money out	Balanc £4,302.8 £4,326.8
Capital repayment: Transactions -4 transactions Date 09/09/2024	Description BILL PAYMENT VI INTERBIZ REFER MANDATE NO 160 BILL PAYMENT VI REFERENCE 3190 FASTER PAYMENT	A FASTER PAYMENT TO ENCE ALFRISTON PC ,	Money in £115.00	Money out £24.00	Balanc £4,302.8

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	Account: BUSII	NESS CURRENT ACCOUNT - 09-01-28 53120183		
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Boon-	1-14 transactions			
100.	Date	Description	Money in Money out	Balance
	30/09/2024	TRANSFER TO ALFRISTON PARISH COUNCIL	£28,368.00 V	£1,737.58
	30/09/2024	BANK GIRO CREDIT REF WEALDEN D.C. ALF101	£28,368.00	£30,105.5
95	28/09/2024	CHARGES FROM 2024-08-09 TO 2024-09-08	AS preapt) E20.00 V	£1,737.58
97	27/09/2024	CARD PAYMENT TO TESCO STORES 6386 ON 26- 09-2024	£19.75	£1,757.58
98	27/09/2024	DIRECT DEBIT PAYMENT TO O2 REF 05813169/001, MANDATE NO 0021	£15.31	£1,777.33
56.	26/09/2024	CASH WITHDRAWAL AT TESCO PERSONAL FINANCE ATM TESCO EAS H PK, EASTBOURNE, 20.00 GBP, ON 26	£20.00 V	E1,792.64
31	26/09/2024	CARD PAYMENT TO 123 SHEETS UK LIMITED ON 25-09-2024	£47.40 V	£1,812.64
94	26/09/2024	CARD PAYMENT TO 123 SHEETS UK LIMITED ON 25-09-2024	£1.067	£1,860.04
92	25/09/2024	BILL PAYMENT VIA FASTER PAYMENT TO HMRC CUMBERNAULD REFERENCE 334PM00126210 . MANDATE NO 1	£318.07 🗸	£1,861.10
91	25/09/2024	BILL PAYMENT TO ALFRISTON CRICKE REFERENCE APC- CAR BOOT SALE, MANDATE NO00238	£140.00 V	£2,179.17
90	24/09/2024	BILL PAYMENT VIA FASTER PAYMENT TO AEG REFERENCE ALFRISTON PC , MANDATE NO 103	£115.00 V	£2,319.17
89	17/09/2024	BILL PAYMENT VIA FASTER PAYMENT TO MRS SUZANNA DRY REFERENCE MILEAGE CLAIM .	£78.30 V	£2,434.17

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30/09/2024, 12:33 Santander Online Business Banking Date Description Money In Money out Balance 88 17/09/2024 BILL PAYMENT VIA FASTER PAYMENT TO MRS £1,778.40 V £2,512.47 SUZANNA DRY REFERENCE SALARY, MANDATE NO 0203 87-14/09/2024 CARD PAYMENT TO HPI INSTANT INK UK ON 14-£11.99 £4,290.87 09-2024

1-14 transactions

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13/08/2024, 13:00

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Capital repayments Transactions 4 transactions	are shown below. In Description BANK GIRO CRI	iterest repayments are not shown.	Money In		Bałance
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Capital repayments Transactions 4 transactions Date 26/07/2024 25/07/2024	Description BANK GIRO CRI TRANSFER TO / TRANSFER TO /	EDIT REF HMRC VAT, 621810670	Money In	Money out £4,000.00 🗸	Balance £50,039.05 £49,477.55

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03/10/2024, 12:52

View transactions

	£74,494.47	Balance incl. pending: £74,494.47	Interest	rate: 1.04%	
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	ctions by amount or	type, use <u>advanced search</u> .			
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Date	Description		Money in	Money out	Balan
13/08/2024	TRANSFER TO	ALFRISTON PARISH COUNCIL		£4,000.00	£46,085.
		AFTER TAX 0.00 DEDUCTED	£46.06		£50.085

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View transactions

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Current balance:	£74,494.47	Balance incl. pending: £74,494.4	7 Interes	st rate: 1.04%	
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apital repayments	are shown below. In	ierest repayments are not shown.			
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	Description		Money In	Money out	Balance
2 transactions Date 30/09/2024		M ALFRISTON PARISH COUNCIL	Money In £28,368.00	Money out	Balance £74,494,47

1-2 transactions

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BELOW IS THE STANDARD WORDING OF A UK VAT RETURN.

PLEASE NOTE THAT IF YOU ARE ON A SPECIFIC VAT SCHEME, PLEASE COMPLETE THE BOXES IN ACCORDANCE WITH YOUR SCHEME RULES. IF YOU ARE UN-SURE OF HOW TO COMPLETE A VAT RETURN USING YOUR SCHEME RULES, PLEASE CONTACT HM REVENUE & CUSTOMS.

VAT RETURN

£ Box 1: VAT due in this period on sales and other outputs Box 2: VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States Box 3: Total VAT due (the sum of boxes 1 and 2) Box 4: VAT reclaimed in this period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) Box 5: Net VAT to be paid to Customs or reclaimed by you (Difference 752.78 between boxes 3 and 4) Box 6: Total value of sales and all other outputs excluding any VAT. Include 752.78 your box 8 figure Box 7: Total value of purchases and all other inputs excluding any VAT. 582.99 6,671.29 Include your box 9 figure Box 8: Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States Box 9: Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States

J.M. Wattins

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Appendix C

APC Quarterly YTD for 2024/25							
INCOME	Actual 2023/24	Budget 2024-25	Actual Q1	Actual Q2	PREDICTED Q3	PREDICTED EOY	Notes
	Actual 2023/24 55,252	• •	28,368			56,736	
Precept	55,252		1	,	,		
ESCC Grass Cutting	505	-	20		-	•	
Allotment Rents			20	-	-	000	
Donations	0						
Interest	447		130.32	268.07	398		
Pavilion		150	140.5	140.5			
Benches	0	0	0	C	0	0	of a fact from the advantage of a boot of a compact
Other	381	0	17	502	502	502	Q1 - refund from Annual meeting refreshments, Q2 - Car Boot Sale\Dog Show income, Microsoft refund
Total receipts excl VAT	56,985	57,836	28,676	57,765	57714	58,794	
VAT on receipts	0	0		C	0	0	
VAT refunds from HMRC	16287.34	0	603.57	1165.03	1665	2165	
Total receipts	73,273		29,279			60,959	
	13,213	57,000	23,213	33,530		00,935	
EXPENDITURE	Actual 2023/24	Budget 2024/25	Actual O1	Actual Q2	PREDICTED Q3	PREDICTED Q4	
		546864202.925					
APC Staff costs		27,500	6328.47		20,534		Q2 - had more Inland Revenue payments in it. Q3 - will have backpay
Administration	1589	1200	348.83	952.34	1302	1600	Q2 - Microsoft renewal, Tax Return renewal & mileage
Grass Cutting (excl							
Willows)	5318	5500	640	2965	4500	4500	Q1 - 1 x Barcombe Q2 - Mr Mahon £1,365.00 + Barcombe £960.00
Allotments	4749	1000	381.66	504.38			water bills Q3 - £150 Tidying of vacant allotments
Pavilion	500	150	0	14.27	50	100	water bills
Rec & Playground	438	500	0		300	500	Q2 - Rospa
Bins	3898		428.19		2600		Q1 - Didn't have WDC bill in it.
Туе	290	500	0	50	150	400	Q2 - Glebeland rent (plus reserve spend shown below)
Village Amenity							
Maintenance	1269		160				Q1 - Tree works Q3 Tree Survey & tree works
Insurance	1001	1100	1092.64	1092.64	1092.64		Q1 - One off annual cost
Jubilee Clock	946		765.35	1063.52	1363		Q1 - Included disconnection fee. No expenditure after Oct.
S137 Grants	760		0			800	
Courses & Subscriptions	1760		275.04	500.04	500.04		Q1 - ESALC, Q2 - National Conference (Clerk)
Rent	523		184	357	457	557	
Bank Charges	240		60			240	
Audit	705		119.15	434.15	499		
Benches	0	-	0		-		
Election Expenses	2933		0	,	0	0	
Chairman's allowance	223		42.5	42.5	42.5	42.5	
Speedwatch	0		0	,	_		
CIL money	260	U	0	C	0 0	0	
Other Misc	1552	0	72.13	557.13	657	757	Q1 - Annual Meeting Q2 -Reimburse AEG & Cricket Club for Car Boot Sale = £255. Nat. Conference (Clerk) Q3 Xmas Tree £78.00
Earmarked reserves	11000	11,000	11,000.00	11,000.00	11,000.00		No more expeniture after Q1
	64474	57 936	31907.00	34567.04	AC 494		
Total payments excl VAT	2340	57,836	21897.96 561.46	34567.01 1314.24	46,481		
VAT on payments VAT paid to HMRC	2340	0	501.46	1314.24	2014	2/14	
Total payments	60010	0 57,836	22459.42	35881.25	48,495	60,019	
rotai payments	00813	000,10	22439.42	55061.25	46,495	00,019	

RESERVE INFORMATION FOR 2024/25							
Project	Closing balance	Budget 24/25	Expenditure	Income	Current Balance		
General Reserves	£10,401.11			£4,763.07	£15,164.18		
Tye Rd surface	£20,000.00	£5,000.00	£757.96		£24,242.04		£172.88 spend on line marking paint £350.82 pot hole repairs & £199.90 pot hole repairs, £28.55 Ass
Playground	£763.07	£500.00	£1,263.07		£0.00		£1,263.07 moved to General reserves, as agreed in June's Finance Meeting
NDP	£500.00		£500.00		£0		£500 moved to General reserves, as ageed in June's Finance Meeting
High St Traffic Plan	£10,000.00	£5,000.00	£3,000.00		£12,000.00		£3,000.00 moved to General reserves, as agreed in June's Finance Meeting
Election costs		£500.00			£500.00		
CIL money	£502.07				£502.07		
TOTAL	£42,166.25	£11,000.00	£5,521.03	£4,763.07	£52,408.29		