ALFRISTON PARISH COUNCIL

www.alfristonparishcouncil.org.uk

CLERK TO THE COUNCIL Alfriston War Memorial Hall

Mrs Suzanna Dry Old School House

Tel: 07936 904743 The Tye, Alfriston, BN26 5TL

E-mail: clerk@alfristonparishcouncil.org.uk Monday 12th May 2025

**Minutes of the Finance meeting of Alfriston Parish Council (APC), held in the Old Chapel Centre on Tuesday 22nd April 2025 at 7.15pm**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Present:**

Cllr D Monteath-Wilson - Chair

Cllr S Daw Cllr J Watkins

Cllr A Harris Cllr R Embry

Cllr J Spring

**In attendance:**

Mrs Suzanna Dry – Parish Clerk & RFO

No members of the public present.

**233. Chair’s Welcome**

The Chair welcomed everyone to the meeting.

**234**. **Public Questions**

There were no public questions.

**235. Apologies for absence**

Apologies were received from Cllr Parkinson.

**236. Declaration of interest**

There were no declarations of interest in relation to this meeting.

**237. Finance**

237.1 Cllr Harris proposed and Cllr Daw seconded a motion that the Quarter 4 Audit Paperwork be approved . (Appendix A on the Agenda). This was unanimously **RESOLVED**.

237.2 Cllr Daw proposed and Cllr Spring seconded a motion that the Quarterly 4 VAT Return be approved. (Appendix B on the Agenda). This was unanimously **RESOLVED**.

237.3 Cllr Embry proposed and Cllr Harris seconded a motion to approve the Statement of Finances for the End of Year 2025. (Appendix C on the Agenda). This was unanimously **RESOLVED.**

237.4 All Cllrs confirmed sight of the Expenditure against Budget Figures for Quarter 4 (Appendix D on the Agenda).

We ended the year with an underspend on the budget for Allotments, Playground and Election Costs. Rather than this money going back into General Reserves, Cllrs **AGREED** unanimously to move this money into earmarked reserves for 2025/26 as follows:

Allotments - £400.00

Playground - £400.00

Election Costs - £500.00

The Clerk was asked to make these changes to the reserve details. Action Point 1.

The Chair thanked Cllr Watkins and the Clerk for carrying out the quarterly audits. All Cllrs agreed that the quarterly finance meetings had been very helpful in keeping track of finances throughout the year.

**238. Date of next APC meeting -** Monday 28th April 2025 in the AWMH at 7.15pm.

The meeting closed at 7.30pm.

**Appendices, as referred to in the minutes, attached below or are available on the website.**