

ALFRISTON PARISH COUNCIL

CLERK TO THE COUNCIL

Mrs Suzanna Dry

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Alfriston War Memorial Hall,
Old School House, The Tye,
Alfriston, East Sussex, BN26 5TL

Tuesday 10th June 2025

All members of the Parish Council are summoned to a meeting of Alfriston Parish Council to be held in the Alfriston War Memorial Hall on **Monday 16th June 2025 at 7.15pm.**

Please note that a digital sound recording is made of all meetings of Alfriston Parish Council including Public Questions sessions. The recording is not for publication and used only to aid accurate minute taking.

S.C. Dry

Mrs Suzanna Dry CILCA – Clerk & RFO

AGENDA

45. Chair's Welcome

46. Public Questions

47. Apologies for absence

48. Update from MP

49. Update from Cllr Stephen Shing – East Sussex County Council

50. Update from Cllr David Greaves - Wealden District Council

51. Declaration of interest

52. Minutes

To agree as a true record the minutes of the Annual Council meeting held on 19th May 2025.

To agree as a true record the minutes of the APC monthly meeting held on 19th May 2025.

53. Finance

To approve the Statement of Finances for June 2025. ([Appendix A](#))

54. Report on Highways & Twittens – Cllr Embry

Update on Roadworks

55. Report on Allotments & Recreation Ground – Cllr Vacancy

Update on removal of rubble from allotment plot – Clerk

Allotment signs - Clerk

Update on repair to wood on playground fort – Clerk

Vacant Plots – Grass cut

56. Report on Public Transport & Environment – Cllr Harris

57. Report on Strategic Planning – Cllr Parkinson . ([Appendix B](#))

To Ratify the decision to accept the new Emergency Telephone Number.

To discuss and resolve the Emergency Plan.

58. Report on Tye – Cllr Spring. (Appendix C)

To discuss and decide on repair to Tye Rd.

Update on broken bollard - Clerk

59. Report from Planning Committee – Cllr Watkins

Ref. No: SDNP/25/01862/LDE Pleasant Rise Farm, Cuckmere Rd BN26 5TN.

Upper Barn to continue as a dwelling without restriction **No decision**

(name of building did not match up with plans).

Ref. No: SDNP/25/01755/TCA 24 Saffron Gardens BN26 5XQ. **Application Removed.**

T1 Holm Oak. Reduce the Crown.

Ref. No: SDNP/25/01187/CND The Bakehouse, Whiteway, BN26 5TS. **No decision**

Variation of Condition 2 **(No decision as there was no detail on what Condition 2 refers to).**

59.2 Applications notified or awaiting decision from SDNPA - None

59.3 Enforcement updates from SDNPA - None

60. Reports from Outside Bodies

60.1 Heartstart

60.2 Alfriston Emergency Group

60.3 Flood Forum

60.4 Neighbourhood Watch

60.5 Twinning Committee (Appendix D)

60.6 St Andrew's Church

60.7 Clergy House

60.8 Alfriston War Memorial Hall

60.9 Speedwatch

60.10 Events

61. Correspondence to The Clerk – Asking for permission from the Council.

To Ratify the decision to allow gazebos on The Glebe for a public event held on Saturday 31st May.

To Ratify the decision to allow A board poster on Market Square for Village Clubs, Societies & Classes Showcase Day on 31st May.

62. Public Questions

63. Date of next meeting – to be held on **Monday 21st July 2025** in the AWMH 7.00pm Planning Meeting, 7.15pm Monthly Meeting.

Please see Appendices attached below and/or on the website.

<u>Alfriston Parish Council Finance Report 9th June 2025</u>				
Authority is sought to make the following payments:-				
June Payroll	Staff Costs	BACS	£2,018.24	
		Total:	£2,018.24	
Authority is sought to make the following payments made since last meeting:-				
25	HP Instant Ink	HP Instant Ink	CARD	36.99
26	Information Commissioners Office	Information Commissioners Office	CARD	47.00
27	Stationery	Stationery - Tesco	CARD	14.20
28	May Payroll	May Payroll	BACS	2018.04
29	Clear Councils	Clear Councils	BACS	1528.16
30	Barcombe Landscapes Ltd	Barcombe Landscapes Ltd	BACS	768.00
31	Inland Revenue - HMRC	Inland Revenue - HMRC	BACS	480.36
32	SLCC Conference	SLCC Conf. - reimburse S. Dry	BACS	558.50
33	Bank Charges	Bank Charges	DD	20.00
34	02 Phone Bill	02 Phone Bill	DD	16.76
35	Nest Pensions	Nest Pensions	DD	182.18
36	The Alfriston	The Alfriston	CARD	39.93
37	Mr Mahon - Grass Cutting	Mr Mahon - Grass Cutting	BACS	220.00
38	Interbiz	Interbiz	BACS	25.20
		Total:	5955.32	
Summary of Bank Balances as of 9th June 2025				
		Business Current Account	1,952.97	
		Business Savings Account	49,727.23	
		TOTAL:	51,680.02	
		Signed by:	<i>S.C. Dry</i>	
		Suzanna Dry - Clerk & RFO		
Councillor who checked the invoices for the above payments:				

RESERVE INFORMATION FOR 2025/26							
Project	Opening Balance Apr 2025	Budget 25/26	New Balance	Expenditure	Income	Current Balance	
General Reserves	18,143.62	£5,000.00	£23,143.62	£1,300.00		£21,843.62	Apr Finance meeting - agreed to put £1,300.00 underspend in last yr's budget into earmarked reserves
Tye Rd surface	1438.32	£500.00	£1,938.32			£1,938.32	
Playground	0	£500.00	£500.00		£400.00	£900.00	£400.00 from underspend in last year's budget.
NDP	0	£500.00	£500			£500	
High St Traffic Plan	12,000	£0.00	£12,000.00			£12,000.00	
Election costs 2027	500	£500.00	£1,000.00		£500.00	£1,500.00	£500.00 from underspend in last year's budget.
Allotments	0	£0.00	£0.00		£400.00	£400.00	£400.00 from underspend in last year's budget.
CIL money	0	£0.00	£0.00			£0.00	
TOTAL	32081.94	£7,000.00	£39,081.94	£1,300.00	£1,300.00	£39,081.94	

Alfriston Parish Council

Strategic Planning Portfolio: Monthly Update June 2025. Neil Parkinson.

Emergency Response Plan

- I received few comments on the public draft of the emergency response plan for the village, but they were all positive. We are now operationalising the plan.
 - The Emergency Committee plans to meet in June to finalise the main plan, the key risks, and ensure that everyone is aware of the main details. The plan will then be available on the APC website and circulated to key stakeholders.
 - I have drafted a very condensed version of the key points to circulate as a leaflet to village households and businesses.
 - Cllr Spring has kindly offered to provide a new emergency phone number for APC and the emergency committee free of charge via his company. This number, 01323 692455, is only for use in an extreme emergency, for example when life is threatened, there is a need for an evacuation, or when emergency services cannot be contacted or reach the village. Cllrs will be asked to ratify approval of this provision at the June meeting; we also need to configure the number.
 - I have created a confidential operational document listing building access arrangements, village resources, and people who asked to be put on a priority assistance list. This has been circulated to Cllrs.
 - I have obtained and installed a secure keybox in the village for APC emergency use.
- As previously, APC continues to request 1) help from those with relevant resources, and 2) anyone especially vulnerable in an emergency to let us know if they wish to go on a priority list which may be shared with emergency services.

Offers of village resources – for accommodation, coordination, or practical support (eg hardware or specialist skills) would be very welcome. Please contact the Clerk if you are an individual or a business who can help.

[Appendix C - Report for The Tye, by Cllr Jonathan Spring.](#)

1. Sunken Road Repair

Have received a quote from Hailsham Roadways to repair the sunken area on the Tye Road. The total cost is £4508 plus vat.

It is likely this is the full cost but once the ground is opened up, there may be other works required if it's being caused by other than poor repair last time, when it was back filled after a drain installation many years ago. Therefore we require a contingency sum of £2000 plus vat.

As we have little money in the Tye budget can I ask that we find it from another budget to facilitate a speedy repair.

The most obvious one to me is the Highways allocation as the council has not had to pay for as much as expected on the road scheme.

As the council has limited reserves, if we cannot find a grant, I see the only other would be to wait until April which I really feel would be inappropriate as it needs repair now.

2. Leak on Tye

Finally this was repaired by much chasing and pressure on Southern Water. I spent quite a lot of time hanging on the phone and waiting for call backs. Thanks to all those who helped chase them too, especially Martin and Gayle. The collective pressure does work.

3. Sustainable Outdoor Pursuit Event.

As I am writing this in time for the agenda to go out, unfortunately I have not received some update information in time to go out in advance.

Should have this for the meeting so will update on the night.

[Appendix D - Twinning Committee Report](#)

Alfriston and Cuckmere Valley Twinning Association

Our twinning weekend to Veules-les-Roses started with an evening buffet to welcome us, including so many mouth-watering desserts that it is rumoured some were eaten for breakfast as well! A delicious restaurant lunch on Saturday was followed by a visit to a glass museum and demonstration of glass blowing at Blangy-sur-Bresle. Watching the skilled glass blower create a terrapin, a life-sized little bird and a beautiful multicoloured vase in a few minutes was fascinating, so the shop was the next stop. Our evenings were spent with our hosts, who sometimes made up a small evening group with other hosts, which was convivial. On Sunday morning everyone was taken to le Manoir d'Ango for a lively guided tour (see photo). This lovely 16th century manor house was built as a summer palace by the wealthy spice trader and shipping magnate Jehan Ango. Our next stop was back to the village hall in Veules-les-Roses for Sunday lunch, followed by some large wooden "board" games and a stroll around the pretty village. After another evening with our hosts, most members returned to Newhaven on the Monday. It was a wonderful weekend, with such friendly hosts, lots to do and plenty of fun with friends, old and new. Next year we will be welcoming our French friends to Sussex, so if you would like to be part of that, please get in touch with a view to joining us.

We have members in the Cuckmere Valley, Alfriston and Seaford. New members are always welcome, and there is no need to speak French, or to have a huge house- just come along and say hello!

Robert Morrison is our membership secretary: rmorri1847@aol.com