

ALFRISTON PARISH COUNCIL

CLERK TO THE COUNCIL

Mrs Suzanna Dry

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Alfriston, East Sussex, BN26 5TL

Friday 10th October 2025

All members of the Parish Council are summoned to a **Finance meeting** of Alfriston Parish Council to be held in the Alfriston War Memorial Hall on **Monday 20th October**, this meeting will follow the monthly meeting, which starts at 7.15pm.

Please note that a digital sound recording is made of all meetings of Alfriston Parish Council including Public Questions sessions. The recording is not for publication and is only used to aid accurate minute taking.

S.C. Dry

Mrs Suzanna Dry - Clerk to the Council

FINANCE MEETING AGENDA

168. Chairman's Welcome

169. Public Questions – relating to items on the agenda.

170. Apologies for absence

171. Declaration of interest

172. Finance

172.1 To confirm sight and approval of Quarter 2 Audit (Jul-Sep 2025)

172.2 To confirm sight and approval of Quarter 2 VAT Return (Jul-Sep 2025)

172.3 To discuss Expenditure against Budget for Qtr 2 (Jul-Sep 2025) [Appendix A.](#)

172.4 To review the Forecasts for Qtr 3 & Qtr 4 [Appendix A.](#)

172.5 To discuss the Draft Budget for 2026/27

173. Date of next meeting - Monday 17th November 2025 in the AWMH at 7.15pm.

Please see Appendices attached below and/or on the website.

APPENDIX A

APC QUARTERLY FIGURES 2025-26							
INCOME	ACTUAL 2024/25	BUDGET 2025/26	Qtr 1 ACTUAL	Qtr 2 ACTUAL	Qtr 3 FORECAST	Qtr 4 FORECAST	Notes
Precept	56,736	58,975	29,487	58,975	58,975	58,975	£131 p.a. for Band D property = £2.96 more than last year (3.9% increase) Qtr 2 - 2nd half of precept rec'd.
ESCC Grass Cutting	0	0	0	0	0	0	
Allotment Rents	715	800	165	220	220	800	Most income due at renewal in Jan 2026
Donations	351	0	0	0	0	0	
Interest	499	300	136	203	408	544	
Pavilion	300	150	0	0	216	300	APC invoice Cricket Club for costs incurred.
Benches		0	0	610	610	610	Memorial bench purchased, resident paid for.
Other	627	0	6	50	50	50	Refund from Parish Assembly refreshments, refund from Land Registry.
Total receipts excl VAT	59,229	60,225	29,794	60,058	60,479	61,279	
VAT on receipts	0	0	0	0	0	0	
VAT refunds from HMRC	7,321	0	260	949	1446	1696	Refund rec'd from HMRC in Qtr 2 of £689
Total receipts	66,550	60,225	30,054	61,007	61,925	62,975	Increase of £2,389.00= 3.9% increase in budget from last year
EXPENDITURE	ACTUAL 2024/25	BUDGET 2025/26	Qtr 1	Qtr 2	Qtr 3 FORECAST	Qtr 4 FORECAST	
APC Staff costs	27,634	33,365	7,619	16,065	24,511	33,000	Budget Includes national pay agreement, Cilca, performance incr.,25hrs
Administration	1806	2350	462	949	2000	2350	Budget Includes £700 for new APC Laptop & set up. New laptop costs will be in Qtr 3.
Grass Cutting	4685	4700	860	1,720	3000	3900	Barcombe invoices are sent out 3 months in arrears.
Allotments	594	700	159	239	500	700	Budget Based on current water bill. Qtr 3 - may incur costs to clear plots of rubbish
Pavilion	172	150	76	216	300	300	Budget Based on current water bill
Rec & Playground	90	1000	0	390	600	800	Budget allows for fencing & misc. repairs (gates x 2 repaired in Qtr 2)
Bins	4021	2700	947	1547	2147	2700	Budget reduced as no wheelie bins after April 2025
Tye	50	500	0	339	339	500	Replacement bollard x 1. Qtr 4 may see new potholes needing repairs.
Village Amenity							Qtr 1 Poo bags & refreshments/hall hire for P. Assembly. Qtr 2 - MP's Meet & Greet & Poo Bags. Qtrs 3&4 will have tree costs.
Maintenance	1049	1200	120	331	800	1200	
Insurance	1093	1150	1369	1,369	1,369	1,369	Annual fee paid in Qtr 1
Jubilee Clock	1327	500	269	269	500	500	No more EDF payments, just annual maintenance. Qtr 3 Annual Maintenance due.
S137 Grants	810	1000	0	0	0	1000	Qtr 4 - Grant payments made.
Courses & Subscriptions	605	800	962	962	962	962	Budget includes annual conference cost in this budget line for 2025. NALC subs increased this yr.
Rent	661	700	136	333	533	700	Budget increased due to number of meetings
Bank Charges	240	260	60	120	180	240	
Audit	586	750	136	451	750	750	Qtr 1 - EOY Audit, Qtr 2 - External Auditor's costs re AGAR, Qtr3 - Interim Audit cost.
Benches	0	600	0	0	300	600	Budget allows for repair costs. Qtr 3 - removal of damaged benches due
Purchasing Benches	0	0	0	508	508	508	Qtr 2 Resident paid for bench (shown in Income) APC purchased bench.
Election Expenses	0	500	0	0	0	0	
Chairman's allowance	42	100	40	40	40	100	
Speedwatch	0	0	0	0	0	0	
CIL money	0	0	0	0	0	0	
Other Misc	920	200	0	0	0	0	
Earmarked reserves	11,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	See earmarked reserves below
Total payments excl VAT	57,385	60,225	20,215	32,848			
VAT on payments	6980	0	690	1,187	1687	2187	
VAT paid to HMRC	0	0	0	0	0	0	
Total payments	64,365	60,225	20,905	34,035	48,026	61,366	
RESERVE INFORMATION FOR 2025/26							
Project	New Balance	Expenditure	Income		Current Balance		
General Reserves	£23,143.62	£1,300.00			£21,843.62	Apr Finance meeting - agreed to put £1,300.00 underspend in last yr's budget into earmarked reserves	
Tye Rd surface	£1,938.32				£1,938.32		
Playground	£500.00		£400.00		£900.00	£400.00 from underspend in last year's budget.	
NDP	£500				£500		
High St Traffic Plan	£12,000.00				£12,000.00		
Election costs 2027	£1,000.00		£500.00		£1,500.00	£500.00 from underspend in last year's budget.	
Allotments	£0.00		£400.00		£400.00	£400.00 from underspend in last year's budget.	
CIL money	£0.00				£0.00		
TOTAL	£39,081.94	£1,300.00	£1,300.00		£39,081.94		