

# ALFRISTON PARISH COUNCIL

[www.alfristonparishcouncil.org.uk](http://www.alfristonparishcouncil.org.uk)

CLERK TO THE COUNCIL  
Mrs Suzanna Dry  
Tel: 07936 904743

Alfriston War Memorial Hall  
Old School House  
The Tye, Alfriston, BN26 5TL

E-mail: [clerk@alfristonparishcouncil.org.uk](mailto:clerk@alfristonparishcouncil.org.uk)

5<sup>th</sup> May 2026

## Draft Minutes of the Finance meeting of Alfriston Parish Council (APC), held in the Alfriston War Memorial Hall on Monday 20<sup>th</sup> April 2026 at 8.43pm

---

### **Present:**

Cllr D Monteath-Wilson (Chair)  
Cllr R Embry                      Cllr N Parkinson  
Cllr A Harris                      Cllr S Rabagliati

### **In attendance:**

Mrs Suzanna Dry – Parish Clerk & RFO  
There were no members of the public present

### **358. Chair's Welcome**

The Chair welcomed everyone to the meeting.

### **359. Public Questions**

There were no public questions.

### **360. Apologies for absence**

Apologies were received from Cllr Jen Watkins and Cllr Jon Spring.

### **361. Declaration of interest**

There were no declarations of interest in relation to this meeting.

### **362. Finance**

362.1 To confirm sight and approval of Quarter 4 Audit (Jan-Apr 2026). As sent out with the Agenda. Cllr Harris proposed and Cllr Rabagliati seconded a motion that the Quarter 4 Audit be approved. This was unanimously **RESOLVED**.

262.2 To confirm sight and approval of the Quarter 4 VAT Return (Jan-Apr 2026) As sent out with the Agenda. Cllr Parkinson proposed and Cllr Harris seconded a motion that the Quarter 4 VAT Return be approved. This was unanimously **RESOLVED**.

262.3 To discuss Expenditure against Budget for Quarter 4 (Jan - Apr 2026). As sent out with the Agenda. Cllrs discussed expenditure against budget for Quarter 4. No concerns were raised. Cllr Parkinson was pleased to see the actuals were so close to budget.

The Clerk confirmed that APC ended the year with an underspend of £3,492.00, as per the above figures. This money would normally go back into the general reserves, unless Cllrs had any specific requests for it to be used elsewhere. Cllrs unanimously **AGREED** to use £450.00 to pay for the Emergency Kits and place the rest in to General Reserves. The Chair asked Cllrs to consider if there were any earmarked reserves that would benefit from the underspend and report back at the next Finance meeting. An updated copy of the Reserve Figures, showing the new amount for General Reserves is attached (Appendix A).

The Chair thanked the Clerk for the amount of financial information made available to Cllrs prior to the meeting.

**363. Date of next meeting** – Monday 18<sup>th</sup> May 2026 in the AWMH.

The meeting closed at 9.00pm.

Please see Appendices attached below and/or on the website

## AGREED BUDGET & RESERVES FOLLOWING FINANCE MEETING 20<sup>TH</sup> APRIL 2026.

AGREED APC BUDGET FOR 2026/27							
INCOME	ACTUAL 2024/25	Budget 2025/26	ACTUAL 2025/26	BUDGET 2026/27			Notes
Precept	56,736	58,975	58,975	60,155			2% Increase as agreed at Nov Finance meeting.
ESCC Grass Cutting	0	0	0	0			IF we want more than 2 urban cuts per year, will cost £1,100.00.
Allotment Rents	715	800	997	800			Prices stay the same this year.
Allotment Deposits	0	0	1141	1141			
Donations	351	0	300	0			
Interest	499	300	447	500			
Pavilion	300	150	326	312			
Benches	0	0	610	0			Memorial benches purchased, which residents pay for.
Other	627	0	650	0			
<b>Total receipts excl VAT</b>	<b>59,229</b>	<b>60,225</b>	<b>63,446</b>	<b>62,908</b>			
VAT on receipts	0	0	0	0			
VAT refunds from HMRC	7,321	0	2,262	0			
<b>Total receipts</b>	<b>66,550</b>	<b>60,225</b>	<b>65,708</b>	<b>62,908</b>			
<b>Less Allots Deposits</b>			<b>64,567</b>	<b>61,767</b>			
EXPENDITURE	ACTUAL 2024/25	BUDGET 2025/26	ACTUAL 2025/26	BUDGET 2026/27			
APC Staff costs	27,634	33,365	32,447	34,501			Allows for national pay agreement due in April 2026 of 3.5% (last yr was 3.2%). No other increases.
Administration	1806	2350	2652	1953			Last year's budget , less computer cost + 4% inflation
Grass Cutting	4685	4700	3572	4446			Last year's predicted actual + 14% inflation (new contract for grass cutting in 2026 for 3 yrs)
Allotments	594	700	1009	728			Last year's predicted actual + 4% inflation
Pavilion	172	150	299	312			Last year's predicted actual + 4% inflation
Rec & Playground	90	1000	540	832			Allows for fencing & misc. repairs. Last year's predicted actual + 4% inflation
Bins	4021	2700	2747	2808			Last year's predicted actual + 4% inflation
Tye	50	500	517	520			Last year's predicted actual + 4% inflation
Village Amenity Maintenance	1049	1200	1472	1248			Last year's predicted actual + 4% inflation
Insurance	1093	1150	1,369	1506			Last year's actual + 10% (Insurance policies go up higher than inflation each yr)
Jubilee Clock	1327	500	596	350			Annual Maintenance cost only in 2026
£137 Grants	810	1000	1000	1000			In 2025 we increased grants from £800 to £1,000.00.
Courses & Subscriptions	605	800	1101	1300			Slightly increased amount for courses + 4% inflation + NALC\ESALC subs increase for 2026/27
Rent	661	700	625	730			Last year's predicted actual + 4% inflation
Bank Charges	240	260	140	250			Last year's predicted actual + 4% inflation
Audit	586	750	700	855			Last year's predicted actual + 14% inflation (last quote was set 3 year's ago)
Benches	0	600	0	624			Last year's predicted actual + 4% inflation. (This budget line allows for repair costs)
Purchasing Benches	0	0	508	0			
Election Expenses	0	500	0	520			Last year's predicted actual + 4% inflation
Chairman's allowance	42	100	92	104			Last year's predicted actual + 4% inflation
Speedwatch	0	0	0	0			
CIL money	0	0	0	0			
Xmas Tree	0	0	300	0			
Other Misc	920	200	0	0			
Earmarked reserves	11,000.00	7,000.00	7,000.00	6,000.00			Increase in earmarked reserves - see below
General Reserves	0.00	0.00	0.00	1,180.00			Increase in General reserves - see below
<b>Total payments excl VAT</b>	<b>57,385</b>	<b>60,225</b>	<b>58,686</b>	<b>61,767</b>			
VAT on payments	6980	0	2389	0			
VAT paid to HMRC	0	0	0	0			
<b>Total payments</b>	<b>64,365</b>	<b>60,225</b>	<b>61,075</b>	<b>61,767</b>			
RESERVE INFORMATION FOR 2026/27							
Project	Opening Balance Apr 2026	Budget 26/27	New Balance				
General Reserves	25,335.00	£1,180.00	£26,515.00				An additional £1,180.00 added from the 2% increase in precept. Plus £3,492.00 underspend from 2025/26.
Tye Rd surface	1,938.00	£1,000.00	£2,938.00				Remaining money in 2025/26 used to repair dip in Tye Rd. Ad £1,000 from 26/27 budget
Playground	900	£900.00	£1,800.00				Add £900 from 26/27 budget towards replacing equipment.
NDP	500	£0.00	£500				Remains the same
High St Traffic Plan	12,000	£0.00	£12,000.00				
Election costs 2027	1,500	£3,500.00	£5,000.00				£3,5000 from 26/27 budget ready for May 2027 local elections.
Allotments	0	£600.00	£600.00				Increased amount for plot clearances
CIL money	0	£0.00	£0.00				
<b>TOTAL</b>	<b>£42,173</b>	<b>£7,180.00</b>	<b>£49,353.00</b>				